Academic Regulations

REGISTRATION
PAS will not deny child admittance because of gender, race, creed or color. Registration process opens from March till June every year for September admissions. Junior school registration is open throughout the year contact admission officer for further details.

ATTENDANCE/ABSENCE
Regular and punctual attendance is mandatory. In the morning, if a student is going to be absent from school, a parent or guardian should report the absence by telephone to the school office by 8:30 am and fill out the absence or late arrival form which is available at front office.

If the absence is due to sickness it must be brought into notice of school Academic Officer. The student must bring a Doctor’s note if the sickness is due to some contagious illness the student may not join the school until after the minimum time as prescribed by the physician. In case of a suspected contagious illness, the school has the right to inform the Parent/Guardian and send student to home. Remittance will only be allowed with a doctor’s note. Extended Leave: Leaves of 5 days or more must be pre-approved, and receive authorization from school administration. One week prior notice will be the minimum requirement, in order to assemble appropriate work for student studies.

In the event that an extended leave is required due to a medical issue, medical documentation will serve in lieu of administrative pre-approval. If procedures are not followed for extended leave, students will be responsible for all missed classwork, homework, and exams on the date of his/her return to school. Students missing 10 or more unauthorized school days could be subject to removal from class, and may need to complete a new registration and enrollment package to re-enter the class, if space is available.

CURRICULUM
PAS offers a continuous program of instruction which is concerned with the needs of individual students from Pre-School to High School. The curriculum is used as a guide for the formal education of the students for preparation for an International Diploma.

The following subjects are basic to the program: Language Arts, Reading, Mathematics, Science, Social Studies, Islamiyat and Urdu. Special/Elective classes include: Music, Art, Physical Education, Library, and Computer.

The curriculum is designed to develop the “whole person” of each child (Intellectual, Physical, Aesthetic, and Moral). Every effort will be made to challenge students towards excellence and to meet individual needs.

FAILURE WARNINGS / PROGRESS REPORTS
Mid-Term Progress Reports are prepared by teachers, reviewed by administration, and sent home mid-term. These notices are to be signed by the parents/guardians and returned to the teacher the school
day following issue. These are sent home as a courtesy of the school, allowing with sufficient time for improvement of any sub-standard student scores prior to official end-term marks.

Re-Test Policy
Recognizing that students may have a variety of causes for poor performance on an examination, beyond academic inaptitude, we have developed the following re-test policy. Only class room teacher designed examinations are available for re-testing, students forfeit his initial test score. The re-test will enter the teacher’s grade book at a 10% (letter grade) penalty. Each student is limited to a maximum of 3 retests per academic year across all subject areas.

Make-Up Exam
In the event of a student absence from an exam, it is expected that the student will take the exam in the next scheduled class period. The only exception to this is if the student has been on Administrative Approved Extended Leave.

HOMEWORK
The purpose of homework is to enrich and reinforce the daily learning experience at school. Students are responsible for completing all home assignments on time, as they do count as a portion of the class grade. If, for some valid reason, a student is unable to do so, she/he must bring a note written and signed by one parent/guardian stating the reason why the assignment was not completed on time. Homework procedures are determined at the teacher's discretion. Parents will be advised in writing of each teacher's requirements at the beginning of the school year.

Suggested time allotment:

<table>
<thead>
<tr>
<th>Grades</th>
<th>Time Allotment</th>
</tr>
</thead>
<tbody>
<tr>
<td>PS – Grade 2</td>
<td>20-30 min.</td>
</tr>
<tr>
<td>Grades 3-4</td>
<td>30-45 min.</td>
</tr>
<tr>
<td>Grades 5-6</td>
<td>45-60 min.</td>
</tr>
<tr>
<td>Grades 7-8</td>
<td>60-90 min.</td>
</tr>
<tr>
<td>Grades 9+</td>
<td>90-120 min.</td>
</tr>
</tbody>
</table>

**If your child is spending far beyond the suggested time suggestion, consult his/her teacher**

Homework is to be completed by the student, parent guidance and review is appreciated and encouraged.

REPORT CARDS
Report cards are distributed quarterly to the students. The report card indicates level of mastery of subject matter, character formation, and social progress. Parent(s)/teacher conferences occur at the end of the first report card period. Schedule of Parent Teacher Meetings will be provided to parents in advance.

RETENTION
Satisfactory student completion of all academic requirements for each grade is the goal of each teacher and administrator of PAS. We expect the same to be true of students and parents alike. However, should retention be deemed necessary by PAS leadership, it is done wholly in the best interest of the child; weighing academic, emotional, and social implications.

Procedures for advising retention:
1. Attempted Teacher-Parent consultation after any two quarter report card distributions.
2. Possible remedial math and/or reading services.
3. Evaluation by instructional support team if necessary.
4. Notification of possible retention will be given to parents at earliest suspect.
5. Final decision of the Principal will be given after third report card.
6. Final decisions are the responsibility of the school.

**STUDENT VACATION POLICY**

It is the responsibility of the family to inform the school with ample time (minimum 2 weeks), that we may hold a meeting to assemble the make-up work and establish a time frame for its completion. It is, in return, the student’s responsibility to have all work completed within the teacher’s designated time frame to avoid ill-effects on his/her Quarter or Final grade.

**TIME SCHEDULE**

<table>
<thead>
<tr>
<th>Summer</th>
<th>Winter</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Monday – Thursday:</strong></td>
<td><strong>Monday – Thursday:</strong></td>
</tr>
<tr>
<td>Pre-School: 8:30-11:35</td>
<td>Pre-School: 9:00-12:00</td>
</tr>
<tr>
<td>Pre-K: 7:50-12:40</td>
<td>Pre-K: 8:05-1:35</td>
</tr>
<tr>
<td>Kindergarten + 7:50-1:15</td>
<td>Kindergarten + 8:05-2:35</td>
</tr>
<tr>
<td><strong>Friday:</strong></td>
<td><strong>Friday:</strong></td>
</tr>
<tr>
<td>Pre-School: 9:00-11:25</td>
<td>Pre-School: 9:00-11:35</td>
</tr>
<tr>
<td>Pre-K: 7:50-11:25</td>
<td>Pre-K: 8:30-11:35</td>
</tr>
<tr>
<td>Kindergarten + 7:50-11:25</td>
<td>Kindergarten + 8:05-11:35</td>
</tr>
</tbody>
</table>

Time schedule is subject to change and any changes will be informed to parents in advance.

**Fee Structure & Payment Policy**

It is the sole responsibility of the parent/guardian to settle any fees. Discussions of fees with minors will not be entertained. Failure to clear fees in a timely manner will result in the confiscation and application of the Security Deposit and withdrawal of students from the class roll. If parents wish to continue with PAS, they must re-enroll the student(s), with a new enrollment fee and security deposit. Reenrolled students will no longer be eligible for any discounts or scholarships for at least one academic year.

**Tuition Fee**: Tuition Fee is collected on Bi-Monthly/Quarterly basis from each student. A Bank Challan form is issued, per family, for designated bank for deposit of fee. Cash will not be accepted on campus after the due date, and must be submitted at any UBL Bank location. Default fee collections will prorate the fees over a 12 month year for the 10 month academic term. Parents opting for a 10 month fee schedule can request it by written request with the understanding that each month’s payment will increase by 20% to account for the full payment.

- Late payments will incur a fine assessed on a daily basis.
  - Leniency of fines may be granted to those who inform the school of a late payment, at least three days prior to the due date.
  - A forgiveness of fines may be granted at the school’s discretion, but a family will only be eligible for this forgiveness once in an academic term (August-July)
Students will be withheld from school enrolment, for lack of parent payment, after 15 days from due date, and will have up until 20 days to clear fees, and be readmitted after a meeting with the principal.

- High School students, scheduled to appear for exams as PAS students, will have their exam registration as a PAS student removed
- Students wishing to continue with PAS, or receive Cambridge exam results would need to re-enroll without chance of discount or scholarship, after clearing previous fees and submitting a new registration fee and first month’s enrollment fees

**Admission Fee**: It is charged at time of Admission/enrollment of student and it is not refundable

**Security Deposit**: It is charged at time of Admission/enrollment. This is refundable after adopting the proper withdrawal procedure as mentioned in the Student Withdrawal Policy.

**Annual Fee**: It is charged at time of admission or at beginning of new academic session for supply of books, note books and study materials, special projects cost is not included in this fee. It is not refundable.

**Annual Development Charges (ADC)**: ADC is charged on yearly basis which are used for continuous development/up gradation of facilities at school including science labs, libraries, sports etc. ADC is determined every year by PAS management by seeing the development plan. ADC are non-refundable.

**Transport Fee**: It is directly negotiable between parents and transport providers

**Seasonal Climate Control Fee (A/C & Generator charges)**: A minor amount is charged only during months of April, May and September for additional load on Power Generators and Air Conditioning. The amount for the designated year will be added in the fee challan forms of the specified months and is non-refundable.

**Recreational/Study Tours Fee**: Any fee in this regard would be subject to scheduled cost of visit and will be determined by school management and may be collected in form of cash by accounts office

**Other Charges**: Any charges other than mentioned above will be considered as Other Charges and school office will inform the parents in advance.

**Tuition Fee Payment**

- It is due to be paid on or before 6th day of the designated month.
- Fee Challan forms will be sent out Two weeks in advance to parents
- In case of any adjustment/correction required by parents it must be brought in notice of school’s accounts office minimum 03 days prior to due date

**Fines & Non Payment of Fee Consequences**
Various types of Fines are applicable on Students on academic and non-academic violations.

- Tuition Challan Fines
  - A fine of Rs. 200/- per day will be charged for late payment of fee challan form
  - In case of non-payment of school fee equivalent to one month the student will be dis-enrolled and security deposit will be confiscated. In this case if student requests for re-admission it would be considered as a new admission and would be subject to availability of seat and deposit of admission fee and security deposit
  - In case of late payment if parents are going abroad they must inform the school office in advance and submit a late fee deposit request to the Principal
  - It is parents/guardians responsibility to collect the fee challan forms and must pay on time, so in case they have not received/collected the fee challan forms they must inform school office minimum three (3) days prior to due date, otherwise fine will be charged
  - In case of issuance of new fee challan form a fine of Rs. 100 will be charged

- Academic fines will include Uniform Infractions, Late Arrival, and Unexcused Absence fines of Rs. 200 each, for each violation
  - These will have issuance of a separate challan, and will be collected as cash by the school

**Student Withdrawal Policy**

If a student withdrawn from the school, prior to completion of academic year after beginning attendance at school, the following procedure must be followed to ensure a:

- Parent/Legal Guardian must submit a **written** notice regarding withdrawal of their children two months in advance of the date of withdrawal. No verbal notice will be accepted as appropriate withdrawal.
- The date of physical submission of the written notice is considered the date of notice, which will initiate the two months period. The student is supposed to return books and other materials related to PAS
- Tuition fees will continue to be charged for two months after the date of notice, regardless of the child’s physical presence attendance at the campus. Stationary charges are non-refundable

After withdrawal notice In the event that any dues or fines are due to any department, library, cafeteria, and transport they will be deducted out of the security deposit.

All of the remaining security deposit will be returned 30 days after successful completion of the withdrawal process (90 days from the written notice). Parents can claim for security fee refund within one month of date of withdrawal no security refund will be made after that period. No security deposit will be return in case of expulsion of student on discipline basis.
No security deposit will be returned if they parent/guardian has not adopted the withdrawal procedure or in case of sudden withdrawal without any notice to school by parents.

**ADMINISTRATIVE POLICIES**

**BOOKS**
Most textbooks are provided through the collection of the book fees. Once a student is issued a textbook he/she is responsible for the book. Textbooks must be covered at all times. Tattered or defaced covers must be replaced promptly. If a student loses, damages, or marks any book, he/she is financially responsible for the book. All students must use a school bag for transporting books to and from school.

**COMMUNICATION**
In keeping with principles in common use, problems should be solved *at the lowest level* whenever possible. Thus, it would seem advisable that persons having any issue with another individual go *directly to that person* before going to that person's superior. If a parent has a complaint about a teacher, that parent should discuss the difficulty first with the teacher. If no resolution of the problem occurs, the parent may contact Vice Principal, and then on to the Principal. (*Ex. The principal is not the first person to address if you have concerns about occurrences in a classroom. The teacher must be addressed first*)

Communication for conferences can be arranged by notifying the school office, in advance, to set up a time convenient to all parties involved. It is counterproductive to discuss concerns with anyone other than those who are directly involved.

**PARENT / TEACHER CONFERENCES**
An informal conference can be set up by contacting the front office either by phone or by note. Office personnel will confirm the time of meeting with both parent and teacher. Conferences may be requested by either teacher or parents by marking the appropriate space on the back of the Report Card or indication on the Progress Report. Since teachers have full-time commitments to their students during school hours, no parent may go to any classroom while school is in session. Failure of a parent to arrive, on-time to a conference will be marked against that parent. If, however, an emergency should arise, parents should come directly to the office for assistance. Formal Parent / Teacher conference nights will be held and ample notice will be given to the parents regarding timings.

**CONDUCT/DISCIPLINE**
Discipline is a crucial to the learning environment. Parents, teachers, and school administrators share the responsibility of shaping positive behavior choices. Parents help the children become well-adjusted and self-disciplined in their formative years and beyond by cooperating with teachers in enforcing the PAS’s discipline policy. Parental support increases the effectiveness of the in-class disciplinary measures.
When classroom instruction is continually disrupted by students’ misconduct, all members of a classroom community suffer. Persistent, unruly students detract from the learning process for themselves and other students. As a consequence, these students may be denied certain privileges such as: school store, field trips, class trips, field day participation or the like, enforcing that the student’s first priority is his/her studies. For this reason affective discipline is important to our school and your child.

Our school discipline policy has three objectives:

1. To establish a positive learning environment needed to teach and learn effectively.
2. To deal with disorderly conduct in a consistent way that corrects the student’s behavior.
3. To use suspension or expulsion only as a last resort.

To meet these objectives, consistency is crucial in school, as well as the home.

Our teachers are trusted professionals, with freedom to conduct discipline, as they see fit within their classrooms (as long as their systems meet the criteria of the PAS DISCIPLINE CODE). We, as a school encourage teachers to have individual positive behavior reinforcement systems in place in their classroom, balanced with immediate address of negative behavior choices.

***The leadership of PAS strives for accountability, especially regarding proper treatment of children, at all relationship levels between parents, students, teachers, and school administration.***

DISCIPLINE CODE

Discipline is derived from the Latin word for pupil or student. Therefore, discipline cannot be separated from the role of the student, and all, healthy discipline has the ultimate goal of teaching / instructing for the betterment of the child.

The ultimate goal of all discipline is the development self-discipline in children, not to belittle or embarrass them. We believe that through a prescribed set of expectations and limits, which are individually and consistently enforced, young people can learn to make their own responsible decisions. Life is full of choices. Once made, students are encouraged to accept responsibility for their actions.

Each PAS student has a responsibility to:

- attend school on a regular basis and to be on time
- complete all assigned work
- bring the appropriate tools to class
- obey school rules and expectations
- respect the rights of others
- accept consequences for their own actions
• use appropriate language
• respect school and other's property
• wear the proper school uniform
• to abide by the rules of modesty, safety, and cleanliness
• behave in a manner that does not interfere with the freedoms and rights of other students
• behave in a way that respects the dignity of other students and staff

*Consistent, successful attempts to meet or exceed his/her responsibilities will result in rewards for the student, either natural, or staff granted.*
*Failure to fulfill his/her responsibilities will result in consequences, either naturally occurring, or enforced by teachers and/or administrators.*

Each PAS student has an inalienable right to:
• a learning environment that is emotionally, physically, and intellectually safe
• an education
• freedom of speech and expression
• equal protection
• attend a safe and drug-free school
• not be discriminated against
• petition grievances

Our Positive approach to children and to discipline tends to keep behavior Problems to a minimum. Most of the problems are small and are handled directly between the students and the teacher. For initial and mild infractions of rules, students will be reprimanded on the spot. Consequences at this point may include time out, loss of recess or other privileges, special assignments, etc. as determined by the classroom leader.

Bullying Policy
PAS administration and staff alike take a strong stance against bullying. We have developed a comprehensive policy to counteract bullies at our facility. In order to qualify as bullying, the actions in question must have a repeated pattern and take advantage of an imbalance of power. Bullies will be dealt with swiftly and punitively. For the complete policy, please review the school's website.

Discipline Committee
In the unlikely event that a student shows a pervasive and consistent disregard for one or more responsibility, or a consistent disregard for staff authority, or other students’ rights, it may warrant an assembly of the Discipline Committee to determine his/her future with PAS.
Discipline Committee may also be called to convene in the event that a single behavior choice is considered particularly dangerous, or disrespectful to another or others.

DRUGS AND ALCOHOLIC BEVERAGES

The following are prohibited for students:
1. Possession of any illegal substance or alcohol
2. Possession of any controlled substance without a prescription and/or a note from a parent/guardian
3. Attempt to obtain or ingest any illegal or controlled substance or alcohol
4. Be present on school grounds while under the influence of a controlled or illegal substance

Any violation of the above policy will warrant:
- A student suspension until such time as the parent can report to the school.
- A meeting of the Discipline Committee to determine the ultimate penalty for the infraction.
- Likely involvement of municipal authorities.

Prescription Drugs
Students taking prescription medications are encouraged to take the medications outside of school hours. In case it is mandatory to get medication in school hours the parents must inform the school office and a note must also be written to the classroom teacher, so the student may be excused from his/her class to have the medication administered.

EMERGENCY DRILLS
PAS will hold a drill once per month or when it is scheduled by administration. This will acquaint the student with emergency procedures. We ask that parents discuss the importance of drills with the children. Silence is required and running is absolutely prohibited. In the event that an actual emergency does occur notice will be sent home to the parents the day of the event.

Emergency Closings
On days when it is advisable not to conduct school, all information regarding school closing or late opening will be announced on the TV, radio, by SMS, and/or posted on the school's website.

HAIRCUTS / HAIRSTYLES
Unusual haircuts or colors will not be tolerated. Hair color beyond naturally occurring hair is not allowed. Boys' hair must not be any longer than the top of the shirt collar.

INSTRUCTIONAL SUPPORT TEAM
I.S.T. is a team of teachers, and other specialists provided, who give support to students experiencing difficulties in school. This support may include academic, social and/or emotional needs. Parents or teachers may initiate the process to request this specialized service.

ILLNESS, INJURY OR EMERGENCY
A student who becomes ill or injured on school property during school hours will report to medical personnel for help. No student may leave the building without permission. The school office must be notified if a child is being taken home.

In case of the illness of a student during the school day, every effort will be made to contact the parents/guardians or their provided emergency contact phone. If parents/guardians cannot be reached, the may take measure seem appropriate for medical treatment at school or nearby hospital. Parents are responsible for the cost of emergency care, including ambulance fees.

INTERNET POLICY
Internet access is available to Faculty, Staff and Students of PAS. E-mail accounts, social websites access will not be available to students. An Internet Use Agreement will be distributed at the beginning of each school year and must be followed by student. Students are not authorized to use personal electronic devices on the school’s WIFI network.

LIBRARY
The library will remain open during school hours and students will have the opportunity to check books out. If a student somehow loses or damages a book, full compensation of replacement value will be expected of the parents. Failure to close out fees, including library fees, will result in final records and/or school leaving certificate(s) to be withheld.

Damage to School Property
Any damage caused to any portion of school property by any student, which includes books, furniture, fixtures, electronic devices, computer or any other outdoor property the parent will pay for the loss.

CAFETERIA/LUNCH
PAS Cafeteria is outsourced to contractor. A healthy menu is provided to contractor, parents are responsible to pay for cafeteria dues on monthly or bi monthly basis to contractor.

Children may also bring their lunch and drink to school each day but they are only allowed to have their meals in the cafeteria during lunch break. You may visit website or school office for further details.

Cafeteria/ Lunch rules

- Students must be courteous to all staff, volunteers, and each other.
- Students may speak with each other, but they must be respectful and quiet.
- Students must keep the lunch area neat and must clear up after themselves (table, seat and floor).
- Students must stay seated until they have finished their lunch and are ready to throw their refuse away or return their tray.
- Students must raise their hand and get permission of the teacher in charge if they need to exit the lunch room for any reason.
- Students must remain in their seats, with their feet under their assigned tables, until they are called to line up.
- Weather permitting, when called, students are to follow their line leader to the recess yard. Otherwise, they will follow the line leader back to their classrooms.
- Students needing to stay in from recess for medical reasons will require a note from home to do so.
- Walking is the only acceptable movement to and from the lunch room.
- During recess, students must remain within the designated play area.

MONEY
When money is brought to school by students it must be in a clearly marked envelope with the following information: Child's name & grade; Amount enclosed; and Reason/purpose for the money.

PARENT TEACHER ORGANIZATION
The PAS Parent Teacher Organization is formed by management and members are appointed by management committee or by election. A detailed policy is available on request.

PLAY YARD RULES
- All students must remain within view of the teacher in charge.
- Rough play is not tolerated.
- Students name must be properly written on any toy, playing equipment he brought from home, school will not be responsible for any damage/loss of such items.

STUDENT USE OF SCHOOL PHONE
The school telephone is for conducting school business; however, students may use the phone in the case of an emergency and with the secretary's permission. It is against policy to send your child to school with a mobile phone.

SUSPENSIONS
It means TEMPORARY dismissal from school for behavior or medical reasons. In case of an immediate suspension, the student will be removed from the classroom. Parents/guardians will be notified and expected to pick up the child immediately. All make-up work will be assigned, and is due upon the day the student is due to return to school. Suspended students will be banned from campus and not allowed to participate in any school-sponsored or sport activity for
the duration of the suspension day(s). The suspended student and parent must meet with the Principal prior to re-admittance to the classroom.

**Expulsion**
A permanent dismissal from the school which may result after a series of suspensions, a grave act of disrespect or misconduct, or any documented, consistent refusal to comply with school regulations. Expulsion is a last resort and is appropriate only when other means of discipline have failed or if the student's presence in the school threatens to endanger others. Expulsions will only be handed down in the event that the **Discipline Committee** finds it absolutely in the best interest of the student body of PAS.

**TRANSPORTATION**
PAS is currently not providing the transport services to its students, parents may opt for a pick and drop service from open market. In case PAS provides the transport the parents have to get themselves registered on first come first served basis and standard rate will be charged in the fee challan forms.

**UNNECESSARY ITEMS**
Student's items unnecessary to their class assignments do so at their own risk. The school will assume no responsibility for lost, stolen, or broken toys or personal items (especially electronics). You are asked not to bring them, and therefore assume complete responsibility for them if they are on campus. If a student chooses to bring a personal electronic device or toy to campus, it must remain powered OFF in the student’s book bag for the entirety of the school day. Student mobile phones are not allowed on campus for any reason. If a student brings one to campus, it can be left with the front office or administration, to be retrieved at the end of the school day. Any violation of this policy may result in confiscation of said item, in which case, the item will only be returned to the legal parent/guardian of the student within 30 days. Consistent violation of this policy will be considered **defiant and obstinate** behavior, and will subject the student to our disciplinary code. **Confiscated mobile phones will have a fine attached for parental retrieval.**

For items such as lunch boxes and water bottles, parents are asked to write their child’s name on the item in permanent marker. We will have no way to return these items when found, nor can we verify correct ownership of an item that is argued over.

**UNIFORM DRESS-CODE**
Uniform information is given at registration. Instructions for obtaining the school's uniform will be available through the office. At all times the student is to present him/herself as a dedicated scholar in his/her dress. Whether in uniform or Color Clothes, dress is expected to be clean and neat at all times. If a separate shirt is part of the day’s dress, it is expected to be tucked in all the way around.

Administration reserves the right to pass judgment upon the cleanliness and neatness of a student’s uniform, and whether the student is in an approved school dress. A wristwatch is the only acceptable piece of jewelry to be worn by students, and makeup is strictly prohibited. In case of violation of dress code a fine will be imposed.
PARENT VISITORS
The Parents of children older than 4 years are not permitted to escort their children onto campus, beyond the first day. It is suggested that parents establish a meeting time with administration or teachers at least 24 hours in advance, by calling the front office. In case of an emergency, parents must visit the front office and mention their reason of visit, they may then wait until time and schedules are able to accommodate the meeting. All adults are required to wear an approved PAS Identification card issued by security office while on campus. Parents/Guardians and drivers are not allowed beyond the gate at student dismissal. Please give your child’s name to the attending security agent, and he/she will call for your child.

WEAPONS
Students and parents are forbidden to possess, handle, or transport a weapon in the school building, on its grounds or at any athletic event or any function held on or off the school premises. Any person found in violation of this policy will be subject to seizure of said weapon, immediate dismissal from school, as well as being subject to other civil and criminal penalties, as local authorities will be involved.

Both parents and students should carefully read this handbook for just cause and that parents/guardians will be given prompt notification if changes are made. Thank You for taking the time to read this handbook and discuss it with your child.

“The philosophy of the school room in one generation will be the philosophy of Government in the next” Abraham Lincoln.

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I Parent/Guardian do hereby acknowledge that I have read and understood the Parent Student Handbook and have discussed and explained it to my child.

Name _____________________________ Signature_______________________________

Date: __________________________

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